

# Kowloon Ling Liang Church Kindergarten

## Application Guidelines of Year 2023/24

### K.1 / K.2 / K.3

#### A. Eligibility

K1 admission: Children must be born between October 2019 and December 2020.

K2 admission: Children must be born between October 2018 and December 2019.

K3 admission: Children must be born between October 2017 and December 2018.

#### B. Submission Period

1<sup>st</sup> September 2022 (10:00am) to 30<sup>th</sup> September 2022 (3:00pm)



#### C. Submission of Application

1. Please complete the online application form via school website [www.kllck.edu.hk](http://www.kllck.edu.hk) and upload all required documents.
2. Please read the information on entrance requirements, application information, and prepare relevant supporting documents, include the following: a) A copy of child's Birth Certificate and b) a recent photo.
3. Applicants are reminded that if any information given is incorrect or misleading or if a false declaration is provided; or if the application is incomplete, the application shall be deemed invalid.
4. Upon successful submission of the application, applicants will receive an application acknowledgement by email.
5. Please be ensured that the email address of "noreply@smtp.kllck.edu.hk" have been added to your safety list in order to prevent our confirmation email to be filtered as junk email.

#### D. Application Fee

The application fee is HK\$40. Applicants can settle the application fee by credit card through the online payment gateway. All application fees paid are NON-REFUNDABLE and NON-TRANSFERABLE.

#### E. Briefing Session(For who submitted the application)

Detailed information will be sent to parents by email later.

#### F. Admission Criteria

1. Interview performance
2. The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration
3. The applicant from families in need will be given due priority consideration. (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

#### G. Interview Format and Arrangements

1. The KG will arrange interview for all applicants .
2. Interviews will be conducted 12/11 /2022 and 19/11 /2022 and notification will be sent to parents separately by email.
3. Individual interviews will be arranged

4. Parents should accompany their child for the interview
5. Please contact us at email if interpretation / translation service if required during the interview with non-Chinese speaking (NCS) applicants. We also allow NCS parents and children to be accompanied by a Chinese speaking relative/friend during the interview to facilitate communication.

**H. Admission Day**  
September 2023

**I. Announcement of Admission Results**

We will inform parents of the admission results on 16th or before December 2022 by email.

**J. Registration Arrangements**

1. Successful applicants: Parents should complete the registration procedures for their child from 5<sup>th</sup> to 7<sup>th</sup> January 2023 (“Centralised Registration Dates”) by submitting the original of the “RC” / “KG Admission Pass” to the kindergarten and paying the registration fee.
2. Successful applicants for K2 and K3 also have to submit the “Provisional RC” and pay the registration fee.
3. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2023/24 RC” to the kindergarten and pay the registration fee.
4. Please be reminded that if parents cannot submit the “RC” during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
5. The registration fee of 2023/24 for school place is HK\$970. The Kindergarten will refund the registration fee on September 2023 if the child studies in our school. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the “RC” but the registration fee will not be refunded. Upon obtaining the “RC”, the kindergarten will no longer keep the school place for the child.

**K. Remarks**

1. If translation service is needed for non-Chinese speaking applicants, please contact the school in advance so that the school can arrange interpreters for the interview. Chinese-speaking family members or friends are welcome to accompany the applicants during the interview for translation.
2. The kindergarten join the Kindergarten Education Scheme in the 2023/24 school year. If you apply the original of the “2023/24 RC”, please check <https://www.edb.gov.hk>

**L. Education Bureau arrangements:**

2023/24 K1 Admission Arrangements

<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2.html>

**M. Enquiry**

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